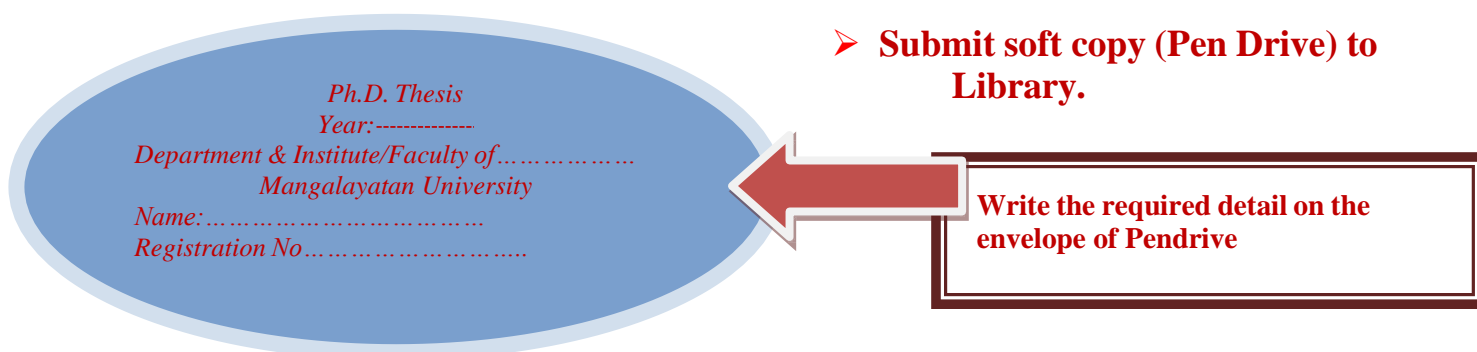
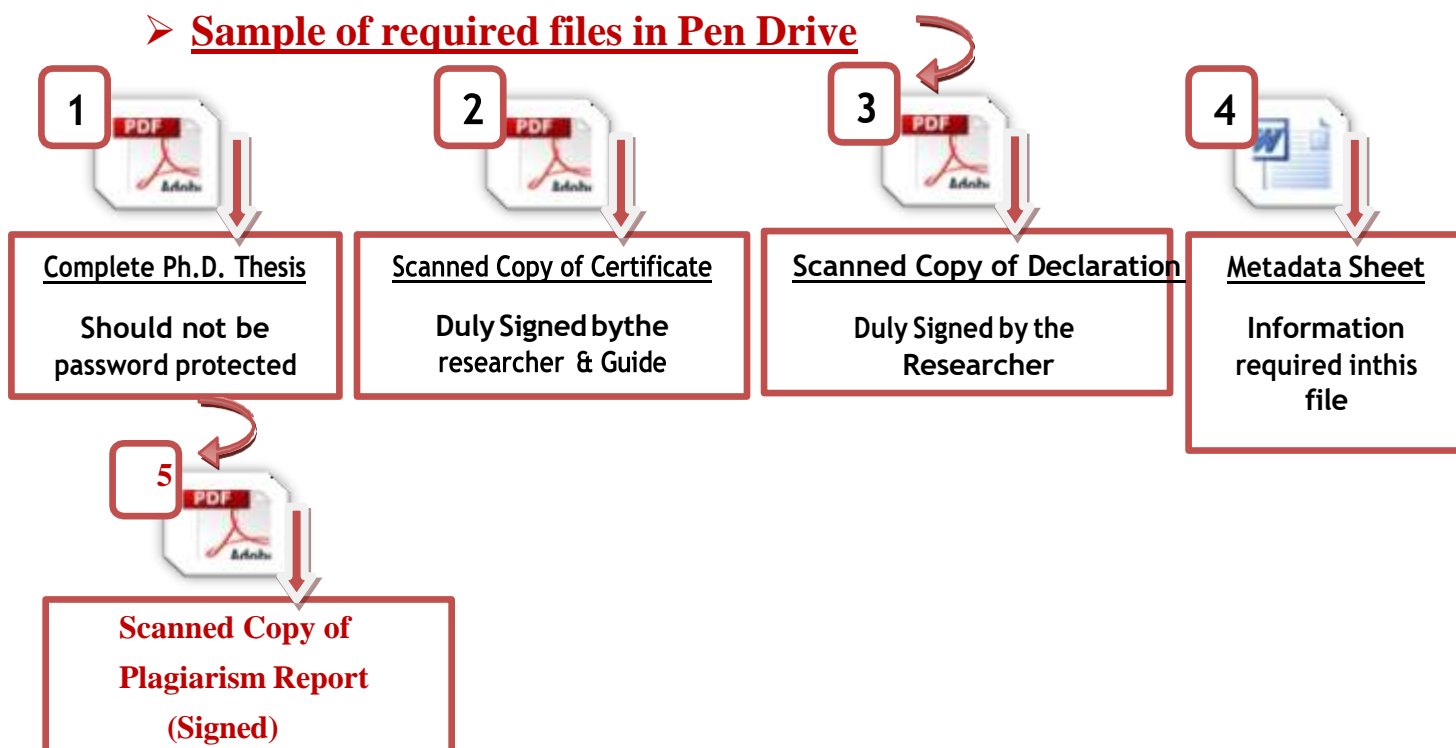


MANGALAYATAN UNIVERSITY, ALIGARH
Instructions for submitting Ph.D. Thesis in the Library



➤ Sample of required files in Pen Drive



Specimen Copy of Metadata Sheet:

Title of the Thesis	Title..... (*Special Characters &!#\$%^*()+=-[]\';,/{} \.?: are not allowed)
Name of the Student	Surname:..... Forename:.....
Name of the Supervisor	Surname:..... Forename:..... *(Don't use Prof. /Dr.)
ORCID ID (16 Digit)	
Registration No. /E.No.	
Date of Registration	dd/mm/yyyy
Date of Submission	dd/mm/yyyy
Date of Award	dd/mm/yyyy
Abstract..... *(Maximum characters: 2048)	
Keywords (Minimum 5 keywords)	

FORMAT REQUIRED TO UPLOAD THE THESIS ON SHODHGANGA

Split each chapter in a separate file using an agreed file naming convention. It is suggested to start the file with 01_title, 02_Preliminary pages, 03_Contents and so on, so that the content of thesis are displayed in the record as they appear in hard copy of Thesis.

Sample naming conventions used for a thesis submitted by the researcher is given in following Table:

01_Title.pdf	Title Page
02_Preliminary Pages. pdf	Declaration (Signed)+Dedication+ Certificate (Signed)+ Acknowledgment (Signed) +List of Table+ Graphs + Abbreviations files
03_Contents.pdf	Content/Index page
04_Abstract.pdf	Abstract
05_Chapter1.pdf	First Chapter
06_Chapter2.pdf	Second Chapter
07_Chapter3.pdf	Third Chapter
08_Chapter4.pdf	Fourth Chapter
09_Chapter5.pdf	Fifth Chapter
10_Chapter..... (if any)	Chapter.....
11_Conclusion	Conclusion
12_Summary	Summary
13_Annexures	Bibliography + References + Questionnaire +Maps +Publications
80_Recommendation	*Note: The recommendation should contain: Title page and Chapter which contains Recommendation/Conclusion/Summary/Future findings. Recommendation. File should be named as '80_Recommendation' and should be in PDF format without any images
90_Plagiarism_Report	Plagiarism Certificate (Duly Signed by Scholar, Supervisor, Head of the Department, University Librarian)

*Recently added file' 90_Plagiarism_Report

*ORCID ID (16 Digit):

*Add more files as per requirement, follow the Thesis files/chapters order.

For any assistance contact:

Librarian

E-mail: library_mu@mangalayatan.edu.in